

Action Plan - Work of Audit Committee - Part A – 31 May 2013

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
	22.11.12	14	Fraud & Irregularity	Further assurance on work carried out with partners.  To be incorporated into the Annual Fraud & Irregularity Report	Manager of Internal Audit & Risk	27/6/13
9.	21.2.13	11	Windlestone Hall	Update to Committee on actions taken to improve systems and processes relating to disposals.  Process map of example to illustrate the process  Internal Audit to review effectiveness of controls as part of next year's audit plan ( approximately 6 months' time ) and outcomes to be reported back to Committee when complete	Head of Planning and Assets    Manager of Internal Audit and Risk	27/6/13    28/11/13
10	21.2.13	10	Direct Payments	Directs payment audit with limited assurance - Full Audit report to be brought back and service managers to attend meeting to provide further information	Manager of Internal Audit and Risk/ Personalisation Development Manager	27/6/13
12	4.4.13	15	Assurance on Partnership Working	Prepare a paper to illustrate how assurance is provided on the effectiveness of partnership working ( links to current and planned internal audit work)	Manager of Internal Audit and Risk	31/5/13  Item 7 on agenda
13	4.4.13	15	Grants and Loans Paid to Third Parties	The outcomes of planned internal audit work in this area to be reported to committee on completion	Manager of Internal Audit and Risk	TBA